

## ● Change in Account for Automatic Payments

INSTRUCTIONS: COMPLETE THIS FORM AND SEND TO ANY COMPANIES, SUCH AS UTILITY, MORTGAGE COMPANIES, CAR PAYMENTS, CREDIT CARD PAYMENTS, ETC. THAT YOU WOULD LIKE TO CONTINUE TO SEND AUTOMATIC PAYMENTS TO/FROM YOUR NEW COMMONWEALTH CREDIT UNION ACCOUNT.

To: \_\_\_\_\_  
Company Name

Address: \_\_\_\_\_  
Company Address

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

From: \_\_\_\_\_  
Your name

Address: \_\_\_\_\_  
Mailing Address

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Account/Customer Number: \_\_\_\_\_  
Account/Customer Number with this company

## ● RE: CHANGE OF BANKING ACCOUNT

To Whom it May Concern:

I have recently opened a new account at Commonwealth Credit Union.

I currently have my \_\_\_\_\_ payment automatically withdrawn from my

savings/checking account # \_\_\_\_\_ at \_\_\_\_\_.  
Account Number Name of Existing Financial Institution

I am sending this letter to inform you that I would like to change these monthly transactions to Commonwealth Credit Union.

Commonwealth Credit Union Routing & Transit Number: 271985462

My Commonwealth Credit Union Account Number: \_\_\_\_\_  Checking  Savings

Please make this change effective as of \_\_\_\_\_  
Effective Date

If you have any questions regarding this request, please call me at \_\_\_\_\_  
Thank you for your help with this matter. Phone Number

Sincerely,

\_\_\_\_\_  
Signature Date: \_\_\_\_\_